

CONSENT PROCEDURE (TIER 2)

Document Control

Reference: GDPR DOC 2.7

Issue No: 1.0

Issue Date: 10/11/2023

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1. Scope

The consent of the data subject is one of the conditions for the processing of his or her personal data and is within the scope of this procedure. Mr Marine Group BV needs to obtain consent when no other lawful basis applies.

Consent of the data subject is defined by the GDPR as "any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her".

Explicit consent is required for the processing of sensitive personal data. Specific conditions apply to the validity of consent given by children in relation to information society services, with requirements to obtain and verify parental consent below certain age limits.

2. Responsibilities

- 2.1 As a data controller, Mr Marine Group BV is responsible under the GDPR for obtaining consent from the data subject under advisement from Data Protection Officer / GDPR Owner.

3. Consent procedure

- 3.1 Mr Marine Group BV provides a clear privacy notice wherever personal data is collected ([GDPR REC 4.1](#)) to ensure that consent is informed, and that the data subject is informed of their rights in relation to their personal data.
- 3.2 Mr Marine Group BV demonstrates data subject(s) consent to the processing of his or her personal data or explicit consent for sensitive personal data.
- 3.3 Mr Marine Group BV demonstrates data subject(s) consent to the processing of his or her personal data for one or more specific purposes.
- 3.4 Mr Marine Group BV demonstrates data subject(s) consent is clearly distinguishable from any other matter relating to the data subject (if recorded in paper / electronic file format use, or email then attach the email to the form).
- 3.5 Mr Marine Group BV demonstrates data subject(s) consent is intelligible and accessible using clear and plain language.
- 3.6 Mr Marine Group BV demonstrates data subject(s) are informed of their right to withdraw consent before giving consent ([GDPR DOC 2.7A](#) - Right to withdraw Consent Procedure).
- 3.7 Mr Marine Group BV demonstrates processing of data is limited to that stated in the contract, bound by the explicit consent given by the data subject.

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Document Owner and Approval

The Manager/Executive (generic/line) is the owner of this document and is responsible for ensuring that this procedure is reviewed in line with the review requirements of the GDPR.

A current version of this document is available to *all* members of staff on the *company's shared drive*.

This procedure was approved by the Data Protection Officer / GDPR Owner on *10/11/2023* and is issued on a version-controlled basis under his/her signature.

Signature:



Date: 10/11/2023

Change History Record

Issue	Description of Change	Approval	Date of Issue
1	Initial issue	Mihnea Radulescu	10/11/2023